

Watsonia Heights P.S. School Council

Minutes of Meeting Held on 17th August 2009

Meeting Opened: 7.30 p.m.

1.0 *Andre Van Eeken opened the meeting and welcomed everyone.*

1.1 Present:

Jennie Pierson, Andre Van Eeken, Meg Turnbull, Rachel Phillips, Adam Romano, Les Oliver, Sally Veran, Kate Saunders, Kim Powell, Damien Butters Sharni Webb, Rohan Pierce, Alex Pratt

1.2 Apologies:

Owen Cahill, Stephen Hird

1.3 Minutes from previous meeting read and accepted as true and correct:

Moved: Rachel Phillips

Seconded: Kim Powell

1.4 Business arising from Previous Minutes:

There is no business arising from Previous Minutes.

1.5 Correspondence:

Andre has received two letters from the school community in regards to Leah and her employment at the school. He tabled these letters and passed over to Kate to explain the situation.

Kate explained that the school funds are basically broken up into two parts, Cash – School Council and Credit – Principle.

The Credit amount is the budget given to the school, and the school is given guidelines on how to distribute this money.

Andre will reply to the letters. Kate and Andre ask for confidentiality on this matter as it is a sensitive one.

2.0 Reports:

2.1 Treasurer's Report: As presented and tabled by Adam Romano and is attached.

Cheques 16326-16347, Direct Debits, B-pay and Bank Cheques.

Ratified by S.C.

Moved: Rachel Phillips

Seconded: Kim Powell

2.2 Finance: As presented and tabled by Adam Romano and is attached.

Moved: Damien Butters

Seconded: Rohan Pierce

2.3 Principal's Report: As presented and tabled by Kate Saunders. Report is attached.

As of next year LOTE is to be reported on. Therefore our school needs to advertise for a LOTE teacher. At present what type of LOTE our school will participate in is still in discussion. Staff will meet and discuss LOTE(Italian) in the near future and advertising the position shall be hopefully in term 4.

Our school is also considering a ICT teacher part time. This position will be advertised now with possible employment in term 4.

2.4 Building and Grounds: Presented by Damien Butters.

Thanks to all who assisted at the working bee. All tasks were completed. The next working bee will be 24th October.

The water tank has been installed and a present is full.

2.5 Education:

Forms for the Head Lice program are being returned. Still pressing forward for the return of forms. Three parent helpers have signed confidentiality forms and are ready to commence the program.

New children to the school will be given the form on enrolment. This is a life at the school form so it only has to be fill out once.

2.6 Parent's Association Report: As presented and tabled by Meg Turnbull and report is attached.

2.7 O.S.H.C. Report: Nil report presented.

2.8 Canteen Report: Nil report presented.

2.9 Promotions:

The two new signs are in the process of being displayed on Henry and Elder Streets.

3.0 General Business:

Election of School Council Representative.

The School council is required to have a parent representative on the selection board for the new principal. Region will be visiting next week and needs to know parent and staff representatives.

Andre called for volunteers:

Adam Romano, Damien Butters and Kim Powell.

A silent vote was held and resulted in Adam Romano being selected.

Kate will email the School Profile to all school council members. Kate asked all members to read the School Profile and make comments if required. Once completed it will be given to applicants who are applying for the new principle position.

All agreed that the five key selection criteria proved will be sufficient.

Kate will be conducting two tours for applicants.

Fence Repairs:

Kate has received a letter and quote from DHS who have a house that backs onto the school. The fence is falling over and they have requested for the fence to be repaired. The School share of the new fence would be \$156.00. All agreed that this was a reasonable amount and the fence should be fixed. Kate will inform DHS of the decision.

Meeting Closed: 8.30p.m.

Next Meeting: 3rd October 2009. (unless there is a requirement for and extra ordinary meeting)