

Friday 2nd February 2024
Issue 1

LINK LETTER



61 Henry Street,
Greensborough 3088
(03) 94354617

WWW.WATSONIAHEIGHTSPS.VIC.EDU.AU

EMAIL-WATSONIA.HEIGHTS.PS@EDUCATION.VIC.GOV.AU

Michael Kent - PRINCIPAL



Welcome back!

Hello and a very warm welcome back to everyone to the 2023 school year. I hope you all enjoyed a fantastic holiday break. A warm welcome to our new Prep families and those families that are new to WHPS. The Prep students have started school in brilliant style! Our Prep parents are to be congratulated on the way they have prepared their children for school, your efforts have helped to make this transition to school as smooth as possible.

Our Preps have enjoyed their first two half days at school this week. We look forward to welcoming them full time (with the exception of Wednesdays for February) from Monday.

We look ahead to an exciting year as the staff have been working hard to prepare a dynamic and engaging curriculum. All staff were involved in meetings and planning sessions prior to the students commencing school. We are excited to have all students back to school and eager to learn. The students have settled back into school amazingly well and it has been wonderful to see them all, chat with them and to hear of the fun times had over the holidays but also to hear the children talking so positively about what's in store this year. Even in the first few days the grades have settled back into school life extremely well and students have been actively re-establishing friendships and of course, are making lots of new ones! I look forward to the wonderful opportunities that lay ahead for our school this year.

As you know, we work extremely hard to provide the highest quality learning for all students at our school. In order for us to maximise on student capabilities we require your help. As parents and guardians you have a crucial role to play within the learning framework. Your assistance at home in discussing school is an invaluable aspect of student learning. This provides opportunities for students to reflect and consolidate their understandings. As a minimum it would be fantastic to set aside some time each night to share a love of literacy. Reading to your child, reading with them, listening to them read to you and discussing the book (pictures, themes, characters, plot, setting, what might happen next etc..) are all helpful ways of engaging with your child around literacy.



2024 Term 1

**Tuesday 6th February
Grades 3-6 Swimming**

**Friday 9th February
Inter School Sport
Round 1**

**Thursday 15th February
District Tennis
&
Open Night & Family
Fun Night
5:30pm-8pm**

**Friday 16th February
Inter School Sport
Round 2-Watsonia**


Term Dates 2024

Term 1: January 31 – March 28


Term 2: April 15 – June 28

Term 3: July 15 – September 20

Term 4: October 7 – December 20



Information/Open Evening.



Please note the upcoming open evening on Thursday February 15th. The school will be open from 5.30-6.30pm followed by some social time from 6.30-8pm. The Prep-2 team will present to parents from 5.30-6pm. The year 3-6 staff will present to parents from 6-6.30pm. From 6.30-8pm the school buildings will close and the grounds available for families to enjoy some social time to meet some new friends and re-connect with existing families. We will have a BBQ on offer, some jumping castles and music on the night.



Swimming Trials



Please see the recent Compass post regarding the Year 3-6 swimming trials to be held at Yarra Swim school.



Compass

Please make sure that you have access to Compass as this is the main tool for school communications. This includes student permissions and general information. If you or anyone you know needs support in accessing Compass please contact the school office.

Updating contact details / medical


I ask all families to please ensure that you have up to date contact details at the office. This includes current address, phone numbers, emergency contact details etc..

Also, any students who have a medical condition must have to date medical records at the office. Of most importance is to ensure Asthma, Diabetes, and Anaphylaxis management plans are up to date. These need to be signed off by your local doctor and a required to be updated annually.

To start the year, we have a number of parental permissions that are available via your child's compass page. These include:

- Annual Local Excursion Consent
- 2024 Photography/ Filming/ Recording Permissions
- Digital Technologies Code of Practice
- WHPS Volunteers

Please note that without the appropriate permission being signed students are unable to access technology at school and are unable to participate in local walks for excursions, swimming, cross-country, athletics etc.. If parents are happy to sign these permissions, please do so as soon as practicable.



Watsonia Heights School Council

Watsonia Heights Primary School is governed by our School Council. The Council is made of volunteers from our parent community and also from our teaching staff, including myself. Shelli Giosis is the current President of our council. Below is some further general information as we will be running nominations and elections for the 2024 School Council over the next few weeks. You may be interested in joining our Council and inputting into our school's development over the next 2 years.

What is a school council and what does it do?

All government schools in Victoria have a school council. They are legally formed bodies that are given powers to set the key directions of a school within centrally provided guidelines. In doing this, a school council is able to directly influence the quality of education that the school provides for its students.

Who is on the school council?

For Watsonia Heights there are two possible categories of membership:

A mandated elected Parent category and a mandated elected DET (Department of Education and Training employee category (teachers).

Why is Parent membership so important?

Parents on school councils provide important viewpoints and have valuable skills that can help shape the direction of the school.

Further information about the nomination and election process are available at any time. If you are interested or have any questions, please contact me. Elections for the 2024/2025 School Council will take place during term 1. Further details about nomination forms will be availed with the next newsletter.



Volunteers

The school will soon be welcoming back visitors and volunteers for the new school year. Please note that all volunteers must complete our volunteer documentation before attending the school events/activities. We ask volunteers to provide a copy of their valid working with children card and to complete the WHPS volunteers permission, noting the code of conduct each year.



We love our
Volunteers

If you would like to volunteer this year (and we would love to have you here!) please come and see us in the office. Please also note that on all occasions all volunteers must sign in and out of the office.

Canteen

A reminder that lunch orders commence next week on Monday, Wednesday and Friday. Cara would love to have your assistance if you can help out on any of these 3 days. Please contact her directly: Also, please note that lunch orders must be ordered and paid for online. No cash for lunch orders. We will still take cash for over the counter sales during recess and lunch.



Assembly

A reminder that our school assemblies occur every Friday at 3pm out the front of the school office. Please note that our Prep students won't attend the assemblies for the first few weeks of the term. The Prep team will notify parents prior to the Prep students attending.

Sunsmart

Please note the school's sunsmart policy that requires all students to wear their school approved, sunsmart hats until April 30th. Additionally, I remind all families that all uniform can be purchased through PSW (Primary Schoolwear) from the online portal or attended shop front in South Morang.

Term Dates 2024

Term 1: January 31 – March 28

Term 2: April 15 – June 28

Term 3: July 15 – September 20

Term 4: October 7 – December 20

Reminder

A reminder that the school office hours are from 8.30-4.30pm. Outside of these times please leave a phone message or email the school.

Communication

As part of our communications this year we will be providing many opportunities to keep you all well informed. **Newsletter** – will be published through Compass each fortnight commencing today.

Facebook – this will continue to provide you with up to date and pertinent information regarding school events and happenings. Simply search for Watsonia Heights PS and be sure to follow and like our page and turn your notifications on.

COMPASS – this will continue to be our main form of communication for information, online permissions, live attendance data, school reports etc..

We will also be using Compass as our online booking system for interviews throughout the year. This will include parent teacher interviews, student led conferences, etc...

Website – please access our website for extensive information around all things WHPS!
<http://www.watsoniaheightsps.vic.edu.au>

2024 Staff

Prep M	Cherrie McIntosh
Prep D	Sarah DiNucci
Prep B	Jordyn Booth
1H	Maddy Henskens
1T	Jade Thomas
1B	Georgie Burn
1L	Lacey Tenace
2H	Shayley Holland
2L	Adrian LoRicco
2N	Tara Newton
2M	Bec Mead
3D	Leigh Dejarlais
3W	Sara Wise -
3HG	Phil Hannon - M-Th Shanai Gaul - F
4F	Ben Finnin
4D	Amy Davidson
4B	Carey Baldwin

5GT	Mel Gibson 0.6 – M-W Catherine Trethowan 0.4 – Th/Fr
5C	Amy Clay
5E	Ellen Close
6M	Clint Mackie
6A	Anila Agnew
AP	Tony Ryan
Learning Specialist (3-6)	Melanie Gibson
Dis Inclusion / Engagement / Wellbeing Leader Wellbeing P - 2	Fiona McLean
Leadership / timetables	Catherine Trethowan
Wellbeing (social work)	Nadia Hoson – 0.4 (Mon/Tues)
Dis Inclusion / wellbeing 3-6	Ally Clarke – 0.4 (Mon & Thur)
Learning Specialist (p-2)	Lainie Barber – 0.4 (Wed/Thurs)
Psychologist	Alana Guthrie - 0.2
Psychologist	Ashley Randall – 0.4 (Wed/Thur)
HPE	Amanda Macellari
HPE	Wayne Wood - 0.2 (Wed)
Languages	Winnie Wang – 0.6 (Mon, Tue, Fri)
Languages	Lisa Fan – 0.4 (Wed/Thur)
The Arts	Kristy Bedford – 0.6 (Wed-Fri)
The Arts	Gemma Purchase – 0.6 (Mon-Wed)
Science	Emma MacDonald
Science / Extension	Angela Gray – 0.4 (Mon/Tues)
Support /	Amy Esposito - 0.2

Extension	(Wed)
Classroom / support	Shanai Gaul – Thur
Support / Extension	Jess Rancie – 0.4 (Thur/Fri)
Support / Extension	Jamie-lee Kucewicz (term 1)
Support / Extension	Stephanie Giammarco – 0.4 (Tues/Wed)
Support / Extension	Leah Ryan – 0.4 (Wed/Thur)
Library	Kathryne Campara (0.8)
Learning Support	Kylie Emmenegger (0.8)
Learning Support	Kay Rowland (0.8)
Learning Support	Jacqui Heczey (0.5)
Canteen	Cara Osborne (Mon, Wed, Fri)
Facilities	Trevor Petrie Mick Serrao

Learning Support	Kay Rowland (0.8)
Learning Support	Jacqui Heczey (0.5)
Canteen	Cara Osborne (Mon, Wed, Fri)
Facilities	Trevor Petrie Mick Serrao
Office Admin/Finance	Shayne Harvey (Mon-Thurs)
Office Admin/First Aid	Mel Edmonds
Business Manager	Bronwyn Finnin
Returning staff	Mikayla Auld – 0.6 from term 3 TBC
Returning staff	Lana Cordwell – term 4 – 0.4 TBC
Returning staff	Serina Lee – 0.4 from term 3 TBC

Leaders

Congratulations again to our 2024 Student leaders. At WHPS we promote every student to be a leader and take control of their learning journey and also to lead the way in every opportunity that presents itself. We do have some more formal roles within the framework of promoting leadership development for everyone. I congratulate the 2024 leaders and look forward to working alongside them to make WHPS the best place to be, grow and learn!

Congratulations!

**Captains : Adelaide Kitingan Willow Glover
Vice: Tara Rowe Seb Boca**

House captains:

**Blue: Siena Morgan, Ava Prendergast
Red: Tommy Saunders, Edie Feehan
Yellow: Monica Szymanski Brody Geraghty
Green: Aidan Rowe , Ryder Edmonds**

**Sustainability: Mabel Fleming, Lucas Marasco
Library: Phoebe Bland, Ben Coleman
Science: Dhyan Patel Logan Robinson
Arts: Heather Mathews Anthony Eade
Mandarin: April Rank
ICT: Jasmine Yan, Ben Greenhalgh
Wellbeing: Lucinda Pearsall Lucy Lanyon
Community: Audrey Apelgren, Isabel Johnson**

JSC

We will soon be establishing our 2024 Junior School Council team as we look to extend the profile of our student leadership and representation across the school.

Instrumental Music

The instrumental music program for students in Year 3-6 will commence next week. Please note for the 2023 school year all IMP questions should be directed to Adam Roach (IMP director) adroach1@hotmail.com or to the school contact Adrian Loricco: Adrian.LoRicco@education.vic.gov.au



Library Fund

Please be aware of the school's library fund. This is great way to support the school and also provides a tax-deductible donation. All raised funds will be directed back to the library for enhancements in this program including purchasing many texts for students to enjoy! Hopefully you can find the way to support this school program that benefits all of our students every week!

2024 Reporting Program

Term 1	Focus	Reporting focus
Week 1		Touch base parent reflection forms sent home
Week 3	Open / Fun Night	Information Night and Family Fun Night including Information Booklet
Week 5	IEP (where appropriate)	Shared via Compass for parent review.
Week 9 (Tues)	Student Celebration of Learning (modified hours)	Celebrating and sharing learning process and achievement. Looking forward to the next stages of learning and upcoming goals. Student, staff and parent input into future direction.
Term 2		
Week 5	Parent teacher Interviews	Progress reports between parents and teachers. Students are not required for these meetings
Week 11	Term 2 Reports	Reflects student performance over the semester
Term 3		
Week 3	Student Celebration of Learning	Reflect on learning progress of individual learning goals. Looking forward to the next stages of learning and upcoming goals. Student, staff and parent input into future direction.
Term 4		
Week 11	Term 4 Reports	Reflects progress made across the academic school year.

OHSC-Out of Hours School Care -



Any parents requiring OHSC in 2024 are asked to log on to the Their Care website via: <https://theircare.com.au>
Thanks to the Their Care team for providing a dynamic and engaging holiday program and supporting students in the early stages of the 2024 school year.

Camps Sports and Excursions Fund-CSEF

Eligible families are welcomed to apply for funding support supplied from the government. A payment of \$125 per primary school child is available to those eligible parents/guardians. Please see the attachment for further details

Every Day Counts!!

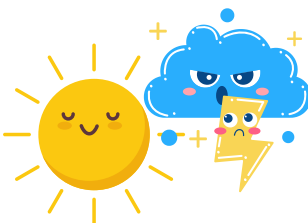
In the Victorian education system it is compulsory for all students to attend school each day of the school year. At times, an absence may be unavoidable, however every effort must be made to ensure students attend school on time each day. Evidence tells us that students who regularly miss days of school are at risk of missing out on learning the basic building block in subjects, and may experience long term difficulties with their learning. School attendance helps children develop social skills, such as friendship building, teamwork, communications skills and develops a healthy self-esteem.

Please try to ensure that any appointments and holidays are made outside of school hours. To maximize on learning opportunities we need all students here all day. If this presents a problem for you and your child please make a time to see me.

All late arrivals and early departures need to be signed in/out at the school office by a parent/guardian. It is not acceptable for a student to sign themselves in or out of the school. Late passes and early leave passes are provided through the office.

Hot Days & Extreme Weather Days

On days when it is extremely hot the children will remain in classrooms and be supervised as they are on wet days.



Personal Property at School

Personal property is often brought to school by students, staff and visitors. This can include mobile phones, calculators, toys, sporting equipment and cars parked on school premises. Please note that the Department of Education and Training does not hold insurance for personal property brought to schools and it has no capacity to pay for any loss or damage to such property.

Please note that Department has a statewide policy on mobile phone use in Victorian schools. Students are required to turn their phones off during school times and hand their phone to class teachers for safe keeping prior to the end of the day, when they will be returned. Please be vigilant in clearly naming all uniform items and personal belongings (lunch boxes, sports equipment etc..) This allows us to return any found items to the rightful owner.

Anaphylaxis

NUT FREE

NUT FREE

NUT FREE

As you know this is a life threatening condition for all whom suffer from it. As a school we have an obligation to provide a safe and healthy learning environment for all students. Therefore, I remind you of our school's Anaphylaxis policy that relates to all students.

Watsonia Heights Primary aims to be a NUT FREE school.

Nuts are known as a severe allergen. To minimise risks, as far as is practicable Watsonia Heights does not permit nuts to be brought onto school grounds, or on school excursions or camps. This policy extends to all students and adults in the school community.

The following are discouraged:

Nuts – including peanuts, almonds, cashews, pine nuts, hazelnuts, walnuts, brazil nuts, pecans, or any other type of nut

Spreads – such as peanut butter, Nutella, other choc/nut spreads, pesto, nut butters and peanut oil

Dried fruit and nut boxes and muesli bars containing nuts

Biscuits or cakes containing nuts, including flourless cakes with almond meal

- There should be no trading and sharing of food, food utensils and food containers.
- Drink bottles and lunch boxes should be clearly named.
- Children with severe food allergies should only eat lunches and snacks provided by the parent/guardian.
- Food products containing nuts as an ingredient will not be available through the school's lunch ordering service, or sold at the school as part of special activities.
- Boxes and packages which have contained nuts (including tree nuts) are not to be used in classroom activities.
- The use of food in crafts, cooking and science experiments will be restricted to NUT FREE and NUT TRACE FREE as far as is practicable, depending on the allergies of particular children.

Please also note that in support of this policy parents are discouraged from sending along any food or confectionary for student birthdays. If you require further information please contact myself or your child's teacher.



Asthma & Anaphylaxis

As part of our commitment to meeting our legislative requirements and the Schools Policy Advisory Guide, we require you to provide us with an updated Anaphylaxis and Asthma Action Plans for your child. These plans should be reviewed annually and approved by your medical practitioner.

Please follow the link below to the new Asthma Action Plan for Victorians Schools, which has been specifically designed for schools to identify asthma signs and symptoms, and respond accordingly using the asthma medication device your child currently has at school.

Once completed please return it to us as soon as possible with the appropriate medication and any other device aid i.e. spacer device. Please make sure the medication is in date and any items are labelled with your child's name.

<https://www.asthmaaustralia.org.au/vic/about-asthma/resources/victorian-action-plans>

If your medical practitioner has informed you that your child has grown out of their asthma, they will need to provide a letter, on the practice letterhead to the school stating such.



School Zones

Children are our most vulnerable road users and to address this road safety issue school speed zones with lower speed limits were introduced many years ago.

Motorists should be aware that children in traffic are not like adults. They can be unpredictable and because they are small, they can be hard to see. Please take extra care and slow down when you drive past any school. Research shows that slowing down helps to both avoid crashes and reduce their severity. According to the Monash University Accident Research Centre, an 11 per cent reduction in speed reduces road deaths by 40 per cent. Even a small reduction in travelling speed dramatically increases the chance of a child surviving a collision.

Read more about safety on our roads via the Vicroads website.

Please observe the parking restrictions and speed limits around the school. Local council and Victoria Police often patrol these areas. We have two pedestrian crossings that are supervised each day before and after school. Please use this service and ensure all children use these crossings.

**Also please note that the staff carparks are not for parental use. This presents a danger to students and if parents use this space our staff will have nowhere to park!
Parents are asked NOT to use the staff carpark spaces.**

thankyou



Never leave children unattended in cars

On hot days, it is important to remember that you should never leave your child alone in a car. The temperature inside a car on hot days begins to rise as soon as the door closes and within minutes the temperature inside can be double the temperature outside. Leaving children in hot cars – even for a moment – can result in injury or death. Young children's smaller body size and underdeveloped nervous system places them at a much greater risk of life-threatening heatstroke, dehydration and other serious health risks. Victorian legislation makes leaving a child unattended in a car a criminal offence.

If you are travelling with a child in a car and you need to get out, make sure you take your child with you. No exceptions. No excuses.

Your child's safety is a non negotiable.



Being aware of Potential Dangers

Schools are always informed of potential issues and dangers that surround our students when out of school hours. Whilst we haven't had any reported incidents, I remind everyone to be vigilant in considering your awareness. As a school we are focussed on providing a safe and secure learning environment and our care extends beyond the school grounds. Families are reminded of the regular need to continue educating our students of issues such as being safe around our streets. This includes being aware of traffic dangers (using crossings), stranger danger and being cyber safe.

Below are some helpful hints when considering what to tell your child about a stranger:

- Students need to know not to converse with unknown people.
- Tell your child not to listen to or be near a stranger—rather to move away or back inside.
- Tell your child to never ever go with a stranger—no matter what the stranger says.
- Tell your child that strangers may make up sad stories, like looking for a lost pet, needing help with a sick child, or needing directions.
- Tell your child that a stranger should never be believed, no matter what they say.
- Tell your child that strangers may offer treats, gifts or lollies for 'helping'.
- Tell your child that you will never send a stranger to collect them. Make a list of the only, known people, you would send to pick them up.

- Ensure your child know the routines of arriving and departing school safely and notify them of any changes to the 'normal' arrangements
- Tell your child to go immediately back inside and ask someone they know if unsure.
- Practice makes perfect

Having explained 'stranger danger' or protective behaviour you might breathe a big sigh of relief. However, let's not relax just yet. Research shows that kids often can quote what mum or dad said very well, but when placed in the situation, they more often still give in.

At home, role play certain situations with your child, such as pretending mum is sick and that a new person needs to take them home.

Role play or practise a variety of strategies or other scenarios.

Try a test in a safe environment at home, such as an unfamiliar friend at the front door trying to entice them outside to look at a sick, cute rabbit.

Research shows that kids often 'forget' after a period of time. Thus a yearly family refresher course is very worthwhile.

Active, protective behaviour

- Teach your child never to wander off or go out of sight.
- Teach your child to always walk with and stay with friends—to never go alone.
- Teach and practice saying NO loudly and repeatedly, if they are unsure.
- Teach your child to yell HELP, as loudly and repeatedly as possible, until they are heard. Predators hate noise and attention.
- Teach your child to find a safe adult (a policeman or a mum with a stroller) or a safe spot (if they are fearful) such as a school, shop or safety sign. However, don't tell your child that all uniforms are safe as some predators may be wearing a uniform.

A healthy balance

- Assure your child that most adults are loving, caring and trustworthy.
- Discuss good, safe and friendly people in the world, to avoid fear of all adults.
- Remind your child of helpful adults, like firemen, teachers, police, doctors, etc.
- Remind your child of 'good' adults in their world, who can be trusted.
- Protect them from over exposure to graphic news stories.

Telling

- Encourage your child to 'tell' if they even think they came across a stranger.
- Encourage your child to 'tell' if they felt scared, unsure or uncomfortable ('yucky' with any adult).
- Affirm that you will be happy and praise them for 'telling'—that they won't be in trouble.
- Affirm that you will listen and believe them.

Basic protective safety for parents

- Always know where your children are.
- Keep your kids within your sight or supervision.
- Be alert to other people around you, but not paranoid.
- Be alert to Internet threats—research shows predators are increasingly luring more mature children through the Internet, such as online, through forums, chat lines, and message systems.
- Always keep young children's computers within your vision (not in their bedrooms), and under your supervision.
- Install a 'Net-Nanny' or Parental Control Software program on your computer.
- Teach your child to never ever give out personal or private information.

Congratulations once again to all of our wonderful students on making such a positive start to the school year.

Once again, I welcome you all back to the 2024 school year and I look forward to seeing you in and around the school.

Enjoy the weekend ahead!

Warm regards,

Michael

Success Teamwork Respect Individuality Visionary Effort

Privacy Collection Notice

Information for students, parents and carers

The Department of Education and Training (the Department) values your privacy and is committed to protecting the personal and health information that schools collect.

All school staff must comply with Victorian privacy law and the Schools' Privacy Policy. This notice explains how the Department, including Victorian government schools (schools), handles personal and health information. On occasion, specific consent will be sought for the collection and use of information, for example, for a student to receive a health service. Our schools are also required by legislation, such as the Education and Training Reform Act 2006, to collect some of this information.

Throughout this notice, 'staff' includes principals, teachers, student support service officers, youth workers, social workers, nurses and any other allied health practitioners, and all other employees, contractors, volunteers and service providers of the school and the Department.

On enrolment, and during the ordinary course of a student's attendance at a school, schools will collect information about students and their families for the following purposes:

- educating students
- supporting students' social and emotional wellbeing, and health
- fulfilling legal obligations, including duty of care, anti-discrimination law and occupational health and safety law
- communicating and engaging with parents
- student administration
- school management
- supporting policy in relation to student education and wellbeing.

If this information is not collected, schools may be unable to provide optimal education or support to students or fulfil legal obligations.

For example, our schools rely on parents to provide health information about any medical condition or disability that their child has, medication their child may take while at school, any known allergies and contact details of their child's doctor. If parents do not provide all relevant health information, this may put their child's health at risk.

Our schools also require current, relevant information about all parents and carers so that schools can take account of safety concerns that affect their children. Parents should provide schools with copies of all current parenting plans and court orders about or that affect their children and provide updated copies when they change.

When parents enrol their child in primary school, they will be asked to provide personal and health information in several ways, including via the Enrolment Form, the School Entrance Health Questionnaire (SEHQ) and the Early Childhood Intervention Service (ECIS) Transition Form.

The Enrolment Form is used to collect information that is essential for the purposes listed above, and requests information such as:

- Emergency contacts – Individuals parents nominate for a school to contact during an emergency. Parents should ensure that their nominated emergency contact agrees to their contact details being provided to the school and that they understand their details may be disclosed by the Department if lawful, e.g. in the case of emergency communications relating to bush fires or floods.
- Student background information – Information about country of birth, Aboriginal or Torres Strait Islander origin, language spoken at home and parent occupation. This information enables the Department to allocate appropriate resources to schools. The Department also uses this information to plan for future educational needs in Victoria and shares some information with the Commonwealth government to monitor, plan and allocate resources.
- Immunisation status – This assists schools to manage health risks and legal obligations. The Department may also provide this information to the Department of Health and Department of Families, Fairness and Housing to assess immunisation rates in Victoria, but not in a way which identifies students.
- Visa status – This is required to process a student's enrolment.

All schools may use departmental systems and online tools such as apps and other software to effectively collect and manage information about students and families for the purposes listed above.

When schools use these online tools, they take steps to ensure that student information is secure. If parents or carers have any concerns about the use of these online tools, please contact the school.

School staff will only share student and family information with other school staff who need to know to enable them to educate or support the student as described above. Information will only be shared outside the school (and outside the Department) as required or authorised by law, including where sharing is required to meet duty of care, anti-discrimination, occupational health and safety, and child wellbeing and safety obligations. The information collected will not be disclosed beyond the school and Department without parent consent unless such disclosure is lawful.

When a student transfers to another school (including Catholic, independent and interstate), personal and/or health information about that student may be transferred to the next school. Transferring this information is in the best interests of the student and assists the next school to provide the best possible education and support to the student. For further detail about how and what level of information is provided to the next school, refer to the: Enrolment:

Student transfers between schools

Schools only provide school reports and ordinary school communications to students, parents, carers or others who have a legal right to that information. Requests for access to other student information or by others must be made by lodging a Freedom of Information (FOI) application.

To update student or family information, parents should contact their school.

Respectful school communities start with respectful behaviour

Parents, carers, staff and students can help keep our school community safe, supportive and respectful.

Good relationships are based on:



Open and honest communication



Trust and respect



Working together



Fair and reasonable expectations by all

These behaviours are **not** okay in our school community:

- ⊗ Threats
- ⊗ Violence
- ⊗ Rudeness
- ⊗ Harassment
- ⊗ Discriminatory and derogatory comments
- ⊗ Aggression
- ⊗ Intimidation
- ⊗ Threatening gestures

This includes in person, over the phone, email, text message, social media and online.

For more information ask your school about the **Respectful Behaviours within the School Community Policy**.

Congratulations Student Of
the **WEEK**

Week 1



**Lola, Edith, Archer, 2H, Annie, Harry, Maddison,
Sophie, Mila, Blake, Ethan, Octavia, Ashy, Axle,
Gus, Grace.**

Congratulations